

WorkPro Work-Life Grant

List of Approved Work-Life Grant Trainers providing work-life training services under the WorkPro Work-Life Grant

Updated as of 31 Mar 2017

(Arranged in alphabetical order)

No.	Name	Company	Contact Details	Course Outline	Course Details	How to Register
1	Mr Benson Leong	SP Consulting (International) Pte Ltd, Director	Office: 67495698 Mobile: 97322304 Email: benleong@sppg.com	<u>Training Course: Implementing Work-Life Integration</u> <ul style="list-style-type: none"> • What is work-life strategy? • Business case for work-life strategy. • Development phases for a work-life integration programme. • Employee needs assessment. • Communicate and implement the work-life programmes. • Evaluate the effectiveness of the work-life programmes. • Barriers and success factors. • Briefing on the WorkPro scheme. 	<ul style="list-style-type: none"> • 1 day • \$350 (subject to GST) per pax 	<ul style="list-style-type: none"> • To register, contact the training administrator at 67495698 or email admin@sppg.com.
2	Ms Cheng Xiu Wen, Joan	Accorrus International Pte Ltd, Project Consultant	Mobile: 97923056 Email: worklife@accorrus.com	<u>Training Course</u> <ul style="list-style-type: none"> • What is work life strategy? • Understand the various types of flexible work arrangements (FWAs). • Assess which FWAs is most suitable for your organisation. • Conduct a proper work-life needs analysis. • How to successfully implement and formalise work-life arrangements in your organisation. • Develop a FWA application process for your organisation. • Roles and responsibilities of managers and supervisors in work-life initiatives. • Identify the critical success factors and barriers in implementing work-life initiatives. 	<ul style="list-style-type: none"> • Duration to be decided with client • \$1,000 per pax 	<ul style="list-style-type: none"> • To register for the course, contact Ms Joan Cheng at worklife@accorrus.com.
3	Ms Chew Li Lian, Jeannie	Edvantage Pte Ltd, Director	Office: 68714041	<u>Training Course</u> (Depending on the needs of the client, training topics will be scoped accordingly) <ul style="list-style-type: none"> • Understanding Work-Life, Managing Teams. 	<ul style="list-style-type: none"> • Range from 2 hours talk to multiple day 	<ul style="list-style-type: none"> • To register, contact Ms Chew Li Lian Jeannie at 68714041

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			Email: jeannie@edvantedge.com	<ul style="list-style-type: none"> • Why work-life strategy & flexible work arrangements? <ul style="list-style-type: none"> – Business case for work-life strategy. • What are the work-life needs of your staff? <ul style="list-style-type: none"> – Employee needs assessment: applied EDGEx© Design Thinking. – Understanding the multi-generational workforce. • How do I design work-life strategies? <ul style="list-style-type: none"> – Current practices across different industries and organisation types. – Development phases of work-life strategies: applied EDGEx© Design Thinking. – Understanding the foundations of a good team: The Five Behaviours of a Cohesive Team©. – Developing policies, guidelines and processes to achieve the Five Behaviours© in work-life strategies. – Online and offline tools, platforms, apps and resources that facilitate the Five Behaviours© in work-life strategies. – Team leader’s role and tools in implementing work-life strategies. – Work-Life Grant: overview, its components and how to apply. 	training workshops <ul style="list-style-type: none"> • From \$500 per pax 	or email jeannie@edvantedge.com .
4	Ms Evelyn Quek	The Worklife Professionals Pte Ltd, Lead Consultant/Trainer	Office: 65497408 Email: evelyn@worklifepros.com	<u>Training Course 1: Implementing Work-life Strategy in Your Organisation</u> <ul style="list-style-type: none"> • What is work-life effectiveness? • Benefits of work-life initiatives. • Role of work-life manager. • Work-life options. • Work-life quiz. 	<ul style="list-style-type: none"> • Up to 1.5 days. • \$750 per pax. 	<ul style="list-style-type: none"> • To register, contact Ms Evelyn Quek at 65497408 or email evelyn@worklifepros.com.

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				<ul style="list-style-type: none"> • Key benchmark studies. • Different work-life strategies in Singapore. <ul style="list-style-type: none"> – Flexible work arrangements. – Benefits and flexible benefits platforms. – Childcare, eldercare and health strategies. • Needs assessment and tools. • Measure benefits. • Work-life as part of organisational strategy. • Implementation process. • Resistance to work-life initiatives. • Evaluate work-life strategy. • Resources that support implementation. • Workshop review. <p><u>Training Course 2: Managing Your Employees' Work-life Needs</u></p> <p>Work-life quiz.</p> <ul style="list-style-type: none"> • Make a business case for work-life – why organisations promote it. • Key elements of success in a work-life initiative. • Role and responsibilities of managers and supervisors in work-life. • What are the key work-life options? • Practical applications for managers and supervisors. • Case studies. • Syndicate. • How to evaluate the results of your work-life initiative. • Workshop review. 	<ul style="list-style-type: none"> • Up to 1.5 days. • \$890 per pax. 	
5	Ms Goh Wee Lee	Strategic Value Consulting Pte Ltd, Senior Consultant &	Mobile: 96520451	<p><u>Training Course: Implementing Work-Life Integration</u></p> <ul style="list-style-type: none"> • Understand work-life integration. <ul style="list-style-type: none"> – Global trends in work-life integration. – Singapore's experience. 	<ul style="list-style-type: none"> • 1 day. • \$650 per pax. 	<ul style="list-style-type: none"> • To register for public courses and customised courses, email Ms Goh Wee

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		Managing Director	Email: wlgohsvc@gmail.com	<ul style="list-style-type: none"> - Case for work-life strategy. - Features and benefits of work-life options. - Framework for work-life strategy implementation. • Appreciate work-life needs. <ul style="list-style-type: none"> - Aspirations and needs of the multi-generational workforce. - Learn from others in redesigning work to facilitate flexible work arrangements (FWA). • Create a conducive environment. <ul style="list-style-type: none"> - Role of organisation, managers and employees in building trust and engagement. • Address work-life needs. <ul style="list-style-type: none"> - Assess work-life needs. - Cost-benefit analysis of work-life programs. - Establish expectations and performance standards. - Develop policies, guidelines and processes. - Useful work-life related legislation, tools and resources (checklists, templates, etc). • Manage work-life needs. <ul style="list-style-type: none"> - Engage employees and evaluate performance. - Manage outcomes and challenges. - Communicate and influence. - Measure effectiveness. - Review and fine-tune processes. • Assess flexible management practice. <ul style="list-style-type: none"> - Flexible management self-assessment. • Plan for the future. <ul style="list-style-type: none"> - Application process for funding from relevant authorities. <p>Implement FWAs.</p>		Lee at wlgohsvc@gmail.com .
6	Ms Helen Lim-Yang	ROHEI Corporation Pte	Office: 67169709	<u>Training Course</u>	• 1 day.	• To register, contact Ms Helen Lim-Yang

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		Ltd, Principal Consultant	Mobile: 81337763 Email: helen.lim-yang@rohei.com	<ul style="list-style-type: none"> • Appreciating the benefits, trends and business case of work-life integration. • Understanding the work-life framework. • Appreciating the key enablers of implementation success: culture, communication, clarity. • Equipping managers and supervisors in evaluating flexible work arrangements and establishing guidelines for sustained efforts. 	<ul style="list-style-type: none"> • \$400 per pax for public run. • \$6,000 per class for in-house run (up to 15 pax). 	at 671697909 (Office)/ 81337763 (Mobile) or email helen.lim-yang@rohei.com .
7	Ms Hoay Bee Yew, Wendy	Grape Media Inc (Member of Walleton Holdings Pte Ltd), Principal Consultant and Trainer	Office: 64932918 Mobile: 92287126 Email: wendy@grape-media.com	<p><u>Training Course 1: Implementing Work-Life in your Organisation</u></p> <ul style="list-style-type: none"> • Understand Work-Life Strategy and 21st Century Integration. • Identify Flexible Work Arrangements (FWA) and purpose for adopting FWA. • Conduct Needs Analysis and FWA planning. • Developing a FWA Implementation Plan. • Short-term and long-term change to ensure suitability and Feasibility of FWA to be implemented. <p><u>Training Course 2: Better Work-Life, Better Workplace</u></p> <ul style="list-style-type: none"> • Overview of Workpro and Work-Life Grant. • Identify Flexible Work Arrangements (FWA) purpose and goals for adopting FWA. • Perform appointment of Work-Life ambassador. • Establish the needs, scope and requirement of a FWA project. • Developing a FWA Implementation Plan. • Piloting and communication of Work-life strategies and integration plan to employees. • Employer litigation when implement FWA. • Redesigning work to facilitate FWA. 	<ul style="list-style-type: none"> • 1 day (8-hour workshop including tea break and lunch) at \$680 per pax • In-house training: Duration and cost to be decided with client. 	<ul style="list-style-type: none"> • To register, contact Ms Kim, Business Development Manager at 64932918 or email workpro@grape-media.com. • Visit www.grape-media.com for more information.

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				<ul style="list-style-type: none"> • Develop a method to track and assess effectiveness to evaluate and refine pilot plan. • Review lessons learnt to refine for future FWA implementation. • Evaluating case and identify best practice. • Reflections. 		
8	Mr Hua Pak Cheong	Singapore Human Resource Institute, Associate Consultant	Mobile: 84189188 Email: pakcheong.hua@theresourcegroup.asia	<ul style="list-style-type: none"> • Definition, perspective & examples of FWA • Drivers for adopting FWAs • Common concerns in implementing FWAs • Differences between work-life balance and work-life integration • Roles & responsibilities of a Work-Life Ambassador • Scope & requirements of a FWA project • The six (6) steps for implementing the FWA Pilot • Formalizing the FWA Pilot into your HR Policy 	<ul style="list-style-type: none"> • 1 day. • \$300 per pax. 	<ul style="list-style-type: none"> • To register, contact SHRI's Administration Officer for Corporate Solutions, Mr Ahmad Majdi at ahmad@shri.org.sg for course dates, registration procedures and other details.
9	Mr Ian Chung Chuen Yuen	Institute of Competent Managers Singapore, Master Trainer	Mobile: 92728933 Email: ianchung@mediab.com.sg ; ianchungcy@gmail.com	<p><u>Training Course 1: How to embark a successful FWA? Is your Company Suitable For it?</u></p> <ul style="list-style-type: none"> • What are flexible work arrangements (FWA) and the WorkPro Programme? • Introduction to Steps for Implementation • Employers Expectation and Corporate Culture • HR Policies and Talent Management • Job Suitability Study • Employee Needs Assessment and Focus Group discussions • Cost benefits Analysis • Stakeholder Expectation and Support Gathering • Critical Success Factors in Implementing a Flexible Work Arrangement 	<ul style="list-style-type: none"> • 1 day/8 hours. • \$1,000 per course. 	<ul style="list-style-type: none"> • To register, contact Mr Ian Chung at 92728933, or Mr Chee at 96833533.

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				<ul style="list-style-type: none"> Understand Work Life Program and Employee Support Schemes 		
10	Mr Jean-Pierre Kim Chiaverio	The Worklife Professionals Pte Ltd, Senior Consultant	Office: 65497408 Email: kim@worklifepros.com	<u>Training Course</u> <ul style="list-style-type: none"> What is work-life effectiveness? Benefits of work-life initiatives. Role of work-life manager. Work-life options. Benchmark studies. Work-life strategies in Singapore. Needs assessment and tools. Measure benefits. Work-life as part of organisational strategy. Implementation process. Resistance to work-life initiatives. Evaluate work-life strategy. Resources that support implementation. 	<ul style="list-style-type: none"> Up to 1.5 days. \$750 per pax or \$1300 for two pax. 	<ul style="list-style-type: none"> To register, visit www.worklifepros.com.
11	Mrs Joanna Koh-Hoe	Focus on the Family Singapore Ltd, Chief Executive Officer	Office: 63361444 Email: focus@family.org.sg	<u>Training Course 1: Getting to the Heart of Success: Implementing a winning work-life strategy</u> <ul style="list-style-type: none"> Identifying the business case for work-life. Crafting a work-life strategy by life stage. Implementing flexible work arrangements (FWAs). Communicating work-life. Key success factors for work-life excellence. <u>Training Course 2: Managing an Energized and Engaged Workforce: Creating a win-win work-life culture (For supervisors)</u> <ul style="list-style-type: none"> Understanding work-life. Wiring up the team through FWAs. Managing personal and team FWAs. Work-life policies and practices (for FWAs). Performance management in a flexi culture. 	<ul style="list-style-type: none"> Min. 2 hours (customized to client). From \$500 per pax or \$2,000 per workshop. 	<ul style="list-style-type: none"> To register, email Gena Chua at Gena.Chua@family.org.sg.

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12	Mr John Chia	Synergistic Intelligence, Managing Consultant	Mobile: 97347644 Email: jchia@synergistic-intelligence.com	<p><u>Training Course</u> (for Work-life Ambassador and Project Manager)</p> <ul style="list-style-type: none"> • Understand work-life strategies & flexible work arrangements (FWA) fundamentals. • Role of work-life ambassador. • Defining the FWA project framework. • Planning phase. <ul style="list-style-type: none"> – Diagnose FWA needs. – Develop FWA solutions. – Develop the FWA project plan. • Execution phase. <ul style="list-style-type: none"> – Train employees to implement FWAs and manage related issues. – Pilot FWAs. • Control phase. <ul style="list-style-type: none"> – Monitor and refine implementation/ Conduct progress consultation meeting. • Closure phase <ul style="list-style-type: none"> – Lesson and best practices for future roll out. 	<ul style="list-style-type: none"> • 1 day classroom, 1.5 hours follow-up support on pilot project (optional) • \$800 per pax. 	<ul style="list-style-type: none"> • To register, email Mr John Chia at jchia@synergistic-intelligence.com or admin@synergistic-intelligence.com. • Mail your cheque to 605 Macpherson Road, Citimac, Block A #08-07D, Singapore 368240.
13	Mr John Quek	Worklife Solutions, Project Consultant	Mobile: 97668717 Email: john@greatworksolutions.com	<p><u>Training Course</u></p> <ul style="list-style-type: none"> • What is work-life strategy? • Make the business case for work-life strategy. • Work-life options (flexible work arrangements (FWAs), leave benefits, employee support schemes): Benefits/ features. • Assess the work-life needs of employees using existing HR records/ data, surveys, focus groups. Analysing results, writing reports etc. • Implement work-life programmes including writing guides and preparing/ training the stakeholders. • Redesign work to facilitate FWAs. • Manage employees on FWAs 	<ul style="list-style-type: none"> • 1.5 days. • \$400 (nett) per pax. 	<ul style="list-style-type: none"> • To register, email Mr John Quek at john@greatworksolutions.com or Ms Patricia at patricia@greatworksolutions.com. • Indicate date of workshop: <ul style="list-style-type: none"> – 18th & 19th Mar 2015. – 22nd & 23rd Jul 2015.

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				<ul style="list-style-type: none"> • Market work-life initiatives. • Cost-benefit analysis. • Evaluate effectiveness of work-life programmes. • Understand the criteria for the Work-Life Grant under the WorkPro scheme. 		<p>– 18th & 19th Nov 2015.</p> <ul style="list-style-type: none"> • Furnish the following information: Company name; Billing address; Participant's name (to appear on certificate); Designation; Contact details; Office; Mobile; Email.
14	Mr Johnny Lee Siew Mun	Mindlife Consulting International LLP, Principal Consultant	Mobile: 97856255 Email: johnny@mindlifeconsulting.com	<p><u>Training Course</u> <u>Implementation of Flexible Work Arrangements (FWA)</u></p> <ul style="list-style-type: none"> • Roles and Responsibilities of a Work-life Ambassador. • Understand work-life strategy. • Why companies address work-life issues? • What work-life options are available to you? • How to gather relevant information and conduct needs assessment. • How to gain support for your initiatives. • How to synthesise findings and make recommendations. • How to market and communicate your programs. • How to develop written descriptions, guidelines and policies. • What are the training needs for project leader and managers? • How to evaluate the effectiveness of programs. • Understand and learn how to successfully apply for Work-Life Grant. <p><u>Managing Flexible Work Arrangements</u></p>	<ul style="list-style-type: none"> • 1 day. • Dates: <ul style="list-style-type: none"> • 21st March 2016 • 9th May 2016 • 11th July 2016 • 5th September 2016 • 21st November 2016 • \$600 per pax. • \$400 per pax for subsequent participants from the same organisation. 	<ul style="list-style-type: none"> • To register, contact Mr Johnny Lee at 97856255 or email johnny@mindlifeconsulting.com.

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				<ul style="list-style-type: none"> • Strategies for managers – “do” and “don’t” tips for managing FWAs. • Communication strategies for FWAs – “off-line” and “on-line” tips. • Negotiate and monitor flexibility. • Performance management techniques for FWAs. • Manage relationships with colleagues and teams in a flexibility environment. • Motivation techniques for continuous improvement. 	<ul style="list-style-type: none"> • \$4000 per class (in-house) up to 20 pax. 	
15	Mr Joseph Chian K. L.	Viable Systems Innovation, Consulting Manager & Principal Consultant	Mobile: 90212278 Email: visit@singnet.com.sg	<u>Training Course</u> <ul style="list-style-type: none"> • Work-life project leader’s and champion’s roles & responsibilities. • Work-life issues and relationship to business goals. • Work-life needs assessment. • Work-life goal setting and strategies development. • Work-life programme planning and communication. • Work-life implementation and monitoring. • Work-life performance management. • Work-life evaluation and review for improvement. • Application for Work-Life Grant. • Preparation for Work-Life Grant claim. 	<ul style="list-style-type: none"> • 1 day. • \$800 (nett) per pax.pak cheong • 	<ul style="list-style-type: none"> • To register, contact Mr Joseph Chian at 90212278 or email visit@singnet.com.sg.

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16	Ms Leong Lai Fong	Charistal Pte Ltd, Associate Trainer	Mobile: 97818521 Email: coachnetworks@gmail.com	<p><u>Training Course CHF1: Flexignition -Achieving Work-Life Success through Flexible Work Arrangements (FWA)</u> (In-House Workshop for Managers and Supervisors)</p> <ul style="list-style-type: none"> • Understand the importance of work-life integration. • Learn about various FWAs. • Understand implementation considerations. • Plan actions for successful implementation of FWAs in organisation. <p><u>Training Course CHF2: Flexignition -Achieving Work-Life Success through FWAs</u> (In-House Workshop for Staff)</p> <ul style="list-style-type: none"> • Understand Importance of work-life integration. • Learn about various FWAs. • Understand implementation considerations. • Plan actions for successful implementation of FWAs in organisation. <p><u>Training Course CHF3: Flexignition -Achieving Work-Life Success through FWAs</u> (In-House Seminar for Staff)</p> <ul style="list-style-type: none"> • Understand importance of work-life integration. • Learn about various FWAs. • Understand implementation considerations. • Plan actions for successful implementation of FWAs in organisation. 	<ul style="list-style-type: none"> • 4 hours. • \$1,500 per workshop, up to 25 participants (includes trainer and materials). <ul style="list-style-type: none"> • 4 hours. • \$1,500 per workshop, up to 25 participants (includes trainer and materials). <ul style="list-style-type: none"> • 2 hours. • \$900 per seminar, up to 50 participants (includes trainer and materials). 	<ul style="list-style-type: none"> • To register, email coachnetworks@gmail.com
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17	Mr Lee Chun Kit	Learners Hub Pte Ltd, Principal Consultant	Office: 68421006 Mobile: 91691006 Email: leekit@learnershub.com	<p><u>Training Course</u></p> <ul style="list-style-type: none"> • What is work-life strategy – importance & benefit. • How to implement work-life strategy. <ul style="list-style-type: none"> – Step 1: Establish the need. – Step 2: Assess business needs and employee’s work-life need. – Step 3: Implement work-life program (flexible work arrangements (FWAs), leave benefits, employee support schemes). • Develop a communication plan. • Evaluate work-life program. • Case study. • Key success factor. 	<ul style="list-style-type: none"> • 1 day. • \$800 per pax. 	<ul style="list-style-type: none"> • To register, email sales@learnershub.com. • Make course payment online or by cheque.
18	Mr Lee Wenyong	Lee Wenyong & Co. Private Limited, HR Director	Office: 62484528 Email: fwa@leewenyong.com	<p><u>Training Course</u></p> <ul style="list-style-type: none"> • An introduction to flexible work arrangements (FWA). • Employee eligibility assessment. • Guidelines for effective and productive FWAs. • The four types of flexible schedule and how to implement it. • How to implement compressed work week. • How to implement job sharing. • How to implement tele-commuting, maximising technology, and minimising rent. • How to implement a reduced hours program. • How to manage sabbaticals. • Principles of effective FWAs workplace practice. • How employees can apply for FWAs. • Essential components of FWA proposal. • For employees: The typical process when applying for FWA. • For employers: The typical process when approving FWAs. 	<ul style="list-style-type: none"> • 2 hours of classroom training, 2 hours of online training and 1 hour of online assessment. • \$30 per pax. 	<ul style="list-style-type: none"> • To register, visit leewenyong.com.

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				<ul style="list-style-type: none"> • Modification or termination of FWAs. 		
19	Ms Shubha Narayanan	H.R. Strategies Pte Ltd, Managing Partner	Office: 67621642 Mobile: 97318395 Email: info@hrstrategies.com.sg	<p><u>Training Course:</u></p> <ul style="list-style-type: none"> • Training managers and employees to implement flexible work arrangements (FWAs). • Manage virtual workforce. • Manage multi-generational workforce (older and younger). • Training to redesign jobs. • Change management skills to implement FWAs. • Secrets to implementing FWAs effectively. • Develop performance measures. • Selection without bias. • Build diversity and drive inclusion. • Leading diverse teams. 	<ul style="list-style-type: none"> • Duration and cost to be decided with client. 	<ul style="list-style-type: none"> • To register, email Ms Shubha Narayanan at info@hrstrategies.com.sg.
20	Ms Tan Bee Sin	Growth Point Consultancy Pte Ltd, Director	Mobile: 90077418 Email: beesin@growthpointconsultancy.com	<p><u>Training Course:</u></p> <ul style="list-style-type: none"> • Assessment of business needs and employees needs on workplace flexibility: Current context, challenges, gaps and goals. • General understanding of common flexible working arrangements (FWA) options. • Designing suitable FWAs for your employees, to meet business and employee needs and grant requirements. • Successful planning of a pilot-run project: Key considerations, project implementation deliverables, communication plan and buy-in from key stakeholders. • Case examples from different industries. 	<ul style="list-style-type: none"> • 1 day. • \$500 per pax. (Held at Bayview Hotel. Lunch and refreshments included.) 	<ul style="list-style-type: none"> • To register, contact Ms Tan Bee Sin at 90077418 or email beesin@growthpointconsultancy.com.

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21	Mr Tan Kuan Thim, Arthur	Catalyst Business Services, Trainer	Mobile: 98733667 Email: arthurtan09@gmail.com	<p><u>Training Course</u> (Allow participants to become problem-solvers rather than just learning theories)</p> <ul style="list-style-type: none"> • Overview of work-life balance. • Roles of work-life ambassador and project leader. • Identify work-life programs & implement work-life policies. • Implementation of flexible working arrangements (FWA). • Management of FWAs. • Sustaining a work-life environment. 	<ul style="list-style-type: none"> • 1.5 days or 3 evenings • \$600 per pax 	<ul style="list-style-type: none"> • To register, email Mr Tan Kuan Thim, Arthur at arthurtan09@gmail.com.
22	Mr Victor Koh Yau Liong	Brainergy International Pte Ltd, Chief Consultant/Trainer	Office: 62816823 Mobile: 96805395 Email: victory@brainergy.biz	<p><u>Training Course:</u></p> <ul style="list-style-type: none"> • The roles and responsibilities of a work-life ambassador/manager. • Build a business case and convince management to adopt work-life strategies in the organisation. • Develop and conduct work-life needs assessment. • Select the most appropriate work-life programme. • Write work-life policies. • Apply for Work-Life Development Grant successfully. • Prepare for the Work-Life Development Grant claims and FWA Incentive. 	<ul style="list-style-type: none"> • 1 day. • \$800 per pax. 	<ul style="list-style-type: none"> • To register, email Mr Victor Koh at victory@brainergy.biz.
23	Mr Victor Yeow Tee Siong	Independent/Principal Trainer & Consultant	Mobile: 98569891 Email: victor_yeow@hotmail.com	<p><u>Training Course Day 1- Making Flexible Work Arrangements (FWA) Work for Your Business</u></p> <ul style="list-style-type: none"> • Making sense of the new normal in today's world, work and life. • Flexibility, adaptability, innovation, creativity and productivity in synergy. • Work-life harmony in the equation for business and personal success. • Getting ready for a new way of managing businesses and employees. 	<ul style="list-style-type: none"> • 2 days. • \$800 per pax. 	<ul style="list-style-type: none"> • To register, contact Mr Victor Yeow at 98569891 or email victor_yeow@hotmail.com.

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				<ul style="list-style-type: none"> • Success factors for implementing practical FWAs and its ROI. • Practical ideas, policy, tools and techniques. • Build a FWA engagement and implementation strategy that works for your organisation. <u>Day 2- Managing FWA at the Workplace for a Win-Win Outcome</u> • Performance management as an issue. • It's always about people. • Recharging batteries and embracing sustainability as a strategy. • Case studies on issues others have faced. • Summary and taking it all back to the workplace. 		
24	Ms Yeo Miu Ean	Charistal Pte Ltd, Chief Success Officer	Office: 62512550 Email: eanyeo@singnet.com.sg	<p><u>Training Course CHF1: Flexignition -Achieving Work-Life Success through Flexible Work Arrangements (FWA) (In-House Workshop for Managers and Supervisors)</u></p> <ul style="list-style-type: none"> • Understand the importance of work-life integration. • Learn about various FWAs. • Understand implementation considerations. • Plan actions for successful implementation of FWAs in organisation. <p><u>Training Course CHF2: Flexignition -Achieving Work-Life Success through FWAs (In-House Workshop for Staff)</u></p> <ul style="list-style-type: none"> • Understand Importance of work-life integration. • Learn about various FWAs. • Understand implementation considerations. • Plan actions for successful implementation of FWAs in organisation. 	<ul style="list-style-type: none"> • 4 hours. • \$1,500 per workshop, up to 25 participants (includes trainer and materials). <ul style="list-style-type: none"> • 4 hours. • \$1,500 per workshop, up to 25 participants (includes trainer and materials). 	<ul style="list-style-type: none"> • To register, email Ms Yeo Miu Ean at eanyeo@singnet.com.sg.

WorkPro Work-Life Grant

List of Approved Work-Life Grant Trainers providing work-life training services under the WorkPro Work-Life Grant

Updated as of 31 Mar 2017

(Arranged in alphabetical order)

				<p><u>Training Course CHF3: Flexignition -Achieving Work-Life Success through FWAs (In-House Seminar for Staff)</u></p> <ul style="list-style-type: none"> • Understand importance of work-life integration. • Learn about various FWAs. • Understand implementation considerations. • Plan actions for successful implementation of FWAs in organisation. 	<ul style="list-style-type: none"> • 2 hours. • \$900 per seminar, up to 50 participants (includes trainer and materials). 	
25	Mr Yew Ming Hock	Nexus Quest Pte Ltd, Director	<p>Office: 67463672 Email: minghock@nexusquest.com.sg</p>	<p><u>Training Course</u></p> <ul style="list-style-type: none"> • Work-Life Harmony and Strategy – What does it mean? • Why is a Work-Life Strategy needed? • The Work-Life Strategy Framework. • Assessing Work-Life Needs. • Developing Work-Life Strategy. • Developing Work-Life Programs. • Implementing and Evaluating Effectiveness of Work-Life Strategy. 	<ul style="list-style-type: none"> • 1 day. • From \$350 (up to 10 pax per class.) 	<ul style="list-style-type: none"> • To register, email minghock@nexusquest.com.sg.